

Gleneden Beach Community Hall

2025 Rental rates and fee information

NOTE: A minimum \$100 damage deposit is required in addition to the hourly costs outlined below. Facility Coordinator will determine deposit amount based on total rental hours.

Rates: Individual and Commercial Events

1 – 50 attendees: \$100 total for the first two hours, with a two-hour minimum use. \$25 each add. hour

51 – 100 attendees: \$200 total for the first two hours, with a two-hour minimum use. \$50 for each additional hour. A party lasting 5 hours would cost \$200 + 50 + 50 + 50=\$350, + \$100 damage deposit=\$450

Non and Not-for-profit organizations (must provide info for 501(c)3, website, etc., showing status. Organization should service, support and include residents of Oregon

\$25 for the first two hours, with a two hour minimum use. \$15/hour for each additional hour

Current members of GBCC* are granted facility use free of charge for one event per year.

*“GBCC Member” is defined as a minimum 6-months of Club membership

Rates for Celebrations of Life

GBCC members: No hourly charge for members and/or their immediate family members: (Grandparents, parents, spouses or children).

Non-members: Flat fee of \$100 for up to 4 hours, \$25/hour for any additional hours.

Usage Policy

Please contact the Facility Coordinator for date availability and fee total before sending reservation paperwork. Facility Management Phone/text: 541-992-5293

Hours of usage include **ALL** time needed to set-up/decorate as well as cleaning time at the end of your event. Hall may be booked from 8am to 10pm.

To reserve a date, the pre-approved rental fee plus damage deposit (write check to “GBCC”), along with a Rental Application/ Hold Harmless agreement, should be sent to the Club mailing address:

**GBCC Facility Coordinator
P.O. Box 301,
Gleneden Beach, OR 97388**

If event is cancelled within 30 days of the scheduled date, \$100 of the prepaid total will be forfeit; the remainder and damage deposit will be returned to you by mail. Earlier cancellations forfeit \$20.

The damage deposit will be returned to you within 10 days after the event provided facility is left in satisfactory condition.

www glenedenbeach.org

